



INDITION COMMERCE

Calendar Events — FAQ

Answers to common questions about calendar events, calendar colors
and printing.

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Events

What is a calendar event?

A dated entry on the Class Calendar that is not a class: a holiday, a closed day, an open house. It has a name, a date, an optional time and a short description, and no price, seats or page.

Is All Day the default?

Yes. A new event starts with All Day on. Turn it off only when the event has a start time.

Why can't I save an event without a start time?

With All Day off, a start time is required. Turn All Day back on, or enter the start time. The end time is optional but must be later than the start.

Can I use HTML or links in the content?

No. The content is plain text; HTML tags are removed when the event is saved. Line breaks are kept.

Why are times on a 24-hour clock?

The form uses a 24-hour clock, as a class's Time does. Visitors see times in the store's class time format, 12- or 24-hour.

Can an event belong to a store or a location?

No. Events are site-wide and show on every Class Calendar of the site.

Repeating

How do I repeat an event every week?

Open the event, choose Actions > Mass Duplicate, repeat every 1 week on its weekday, and set how it ends.

Can I repeat an event every year, like a holiday?

Not yet. Repeat rules are daily, weekly or monthly. Create next year's holiday as its own event.

Does Mass Duplicate copy the color?

Yes. Each copy keeps the name, All Day, times, content and Calendar Background Color. Changing the original later does not change the copies.

What if something fails halfway?

Nothing is created. All the copies of one run are saved together or not at all.

Why is there no clash warning?

Several events can share a day, so the dialog does not check for clashes.

On the calendar

My event does not show on the calendar. Why?

It is outside the months the Class Calendar widget allows, or a Category, Class Location or Class Name filter is chosen. Events show only while every filter is on All.

Why do events disappear when I pick a category?

A filter narrows the calendar to those classes. Events belong to no category, so they show again when the filter is back on All.

Where do events appear in the list view?

Under the Calendar Events group, with When and Details.

Colors

Which color wins?

A calendar event uses its own Calendar Background Color. A class uses the color of its most specific colored category. Anything with no color uses the widget's Event Background Color.

Why is one class of a colored category red?

It is full. A full class keeps the widget's Full Class Background Color so customers can see it is sold out.

How do I remove a color?

Click Clear beside the color on the event or category form and save.

Printing

Where is the Print Calendar button?

At the right of the filter row, once Show Calendar Print is set to Yes in the widget settings. It is off by default.

What does it print?

The calendar alone, as it is shown: the month and filters chosen, on a landscape page, with its colors. The site header, filters, buttons and tooltips are left out.

Does it change the browser's own Print?

No. Printing from the browser menu prints the page as it always did.